



No.7/1/2016-MPSC(DR)
MANIPUR PUBLIC SERVICE COMMISSION

Advt. No. 1/2016
Imphal, dated
07-04-2016

Applications are invited **only through online** for the Manipur Civil Services Combined Competitive (Preliminary) Examination, **2016** under the **Manipur Civil Services Combined Competitive Examination Rules, 2010** for selecting candidates for the Main Examination for recruitment to the following posts/services:-

| Sl. No | Name of Post | Scale of pay | Class/ Group | No. of post | Gen | SC | ST | OBC | |
|--------------|---|-------------------------------------|--------------|-------------|-----------|----------|-----------|----------------|---------------|
| | | | | | | | | Meitei/ Meetei | Meitei Pangal |
| 1 | Manipur Civil Service-Grade-II | Rs. 9,300-34,800/- + Rs.5,400 (GP) | Group -A | 13 | 7 | - | 4 | 1 | 1 |
| 2 | Manipur Police Service-Grade-II | Rs. 9,300-34,800/- + Rs.5,400 (GP) | Group -A | 16 | 8 | - | 6 | 2 | - |
| 3 | Sub Deputy Collector | Rs. 9,300-34,800/- + Rs. 4,400 (GP) | Group -A | 48 | 25 | 2 | 12 | 6 | 3 |
| 4 | Manipur Secretariat Service/Section Officer | Rs. 9,300-34,800/- + Rs. 4,400 (GP) | Group -A | 4 | 4 | - | - | - | - |
| 5 | Election Officer | Rs. 9,300-34,800/- + Rs. 4,400 (GP) | Group -A | 1 | - | - | - | 1 | - |
| Total | | | | 82 | 44 | 2 | 22 | 10 | 4 |

Post reserved for Differently Abled Persons (DAP)

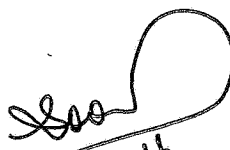
| Sl. No. | Name of the Service | Category(s) for which identified | *Functional Classification | *Physical requirement | No. of Reserved Vacancy |
|---------|----------------------|----------------------------------|----------------------------|-----------------------|-------------------------|
| 1 | Sub Deputy Collector | Locomotor Palsy Disability | BA, OL, BH, MW | S, ST, W, SE, H, RW | 01 |

Note :-1. Persons suffering from not less than 40% of the relevant disability shall alone be eligible for the benefit of reservation.

2. The candidate should be in possession of disability certificate in the prescribed form issued by the competent authority in this regard.

The number of vacancies is liable to change. The plan of the Combined Competitive Examination is as given at Appendix-I.

2. **Centre of Examination:** Imphal


7.4.2016

3.

Eligibility Conditions:

- (i) The candidate must be a citizen of India.
- (ii) The Candidate must be able to speak Manipuri or any of the Tribal Dialects of Manipur.
- (iii) The candidate must be a permanent resident of Manipur provided that a candidate whose parent or any of his/her ancestors in his/her direct lineage are permanent resident of the State, with proper documentary proof like enrolment in the electoral roll and birth certificate will also be eligible

(iv) **Age Limit:**

(a) Shall not be less than 21 years and not more than 38 years as on 1st of July, 2015 **(01-07-2016), i.e. he/she must have been born not earlier than 1st July, 1978 and not later than 1st July, 1995**

(b) The upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC and 10 years for Differently Abled Persons (DAP). Candidates belonging to SC/ST/OBC who are also physically handicapped will be eligible for grant of cumulative age relaxation under both the categories.

(c) **Candidates who had applied for the Manipur Civil Services Combined Competitive Examination, 2015 in response to MPSC's Advertisement No. 5 of 2015 dated 29.12.2015 and were eligible in terms of age then, shall be treated as eligible in terms of age for Manipur Civil Services Combined Competitive Examination, 2016.**

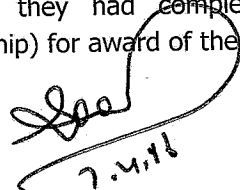
(iii) **Educational Qualifications:**

A candidate must hold a degree of any of the Universities incorporated by an Act of the Central or State Legislature in India or other Educational Institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956 or possess an equivalent qualification as prescribed under Clause 6 (iii) of Schedule II, Chapter I of the Manipur Civil Services Combined Competitive Examination Rules, 2010.

Note:1 All candidates, who are declared qualified by the Commission for taking Combined Competitive (Main) Examination will be required to produce proof of passing the requisite examination along with their application for the Main Examination failing which candidates will not be admitted to the Main Examination.

Note: 2 Candidates possessing professional and technical qualifications which are recognized by the Government as equivalent to professional and technical degree would also be eligible for admission to the Examination.

Note: 3 Candidates who have passed the final professional MBBS or any other Medical Examination but have not completed their Internship by the time of submission of their application for Combined Competitive (Main) Examination, will be provisionally admitted to the Examination provided they submit along with their application a copy of certificate from the concerned authority of the University/Institution that they had passed the requisite final professional medical examination. In such cases, the candidates will be required to produce at the time of their interview, original degree or a certificate from the concerned competent authority for the University/Institution that they had completed all requirements (including completion of Internship) for award of the Degree.


7.4.16

(v) **No. of attempts:**

- (a) 6(six) attempts for general candidates,
- (b) 9(nine) attempts for OBCs (the relaxation will be available to the candidates who are eligible to avail of reservation applicable to such candidates.)
- (c) No restriction for SC/ST candidates who are otherwise eligible.
- (d) A Differently Abled Person will get as many attempts as are available to other non-physically handicapped candidates of his or her community, subject to the condition that a physically handicapped candidate belonging to General Category shall be eligible for seven attempts. The relaxation will be available to the physically handicapped candidates who are eligible to avail of reservation applicable to such candidates.

Note:

- I. An attempt at a Preliminary Examination shall be deemed to be an attempt at the Examination.
 - II. Notwithstanding the disqualification/cancellation of candidature, the fact of appearance of the candidate at the examination will count as an attempt.
- (e) **The candidates should be in possession of the following certificates on the date earlier than the closing date for receipt of application form for Manipur Civil Services Combined Competitive Examination (Prelim), 2016.**
- (i) **Permanent Resident Certificate issued by the District Magistrate/Competent Authority;**
 - (ii) **Certificate for passing degree in any discipline from a recognised University/Institution.**
 - (iii) **SC/ST/OBC/disability certificate for candidates seeking reservation/benefit available for SC/ST/OBC/Physically handicapped category.**

4. **STARTING AND CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATION:**

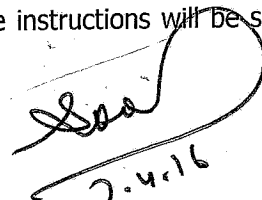
The online application should be applied at www.empsconline.gov.in. **w.e.f 09/04/2016 up to 12:00 midnight of 30/04/2016** after which the link will be disabled. Submission of application in any other mode will not be entertained.

5. **MODE OF SUBMITTING APPLICATIONS:**

Before applying for the post, candidates should register as per "ONE TIME REGISTRATION" scheme through the official website of Manipur Public Service Commission www.empsconline.gov.in. Candidates need to upload and fill all details before applying any post. Once the ONE TIME REGISTRATION is completed, candidates need to fill up and complete his/her PROFILE by submitting all the relevant details. This includes

- 1. Upload Passport Photograph, signature, age proof etc.
- 2. Add Personal Information.
- 3. Add Parents information.
- 4. Add Education information.
- 5. Add Language and Physical Nature.
- 6. Add experience.

Once the above mentioned processes are completed, only then the candidate can apply for the post. Candidates are responsible to ensure correctness of the personal information and secrecy of password and they shall keep in mind the user ID and the mobile number for further communication. Applications which are submitted not in accordance with the instructions will be summarily rejected.


2.4.16

Documents to prove Qualification, experience, age, community etc. have to be produced as and when called for by the Commission. Any variance in the documents submitted online and physical documents will be summarily rejected.

FEE:

- (i) Those candidates who have applied and paid examination fees in response to this Commission's Advertisement No. 5 of 2015 dated 29.12.2015 need not pay the examination fee again **with the condition that they apply with the same USER NAME and PASSWORD.**
- (ii) For other Candidates (except Differently Abled candidates), they are required to pay a fee of Rs. 300/- (Gen & OBC) and Rs. 150/- (SC & ST) by using net banking, Visa/Master Card/Debit Card through the **empsconline** portal.

NOTE 1: Candidates should note that payment of examination fee can be made only through online mode as mentioned above. Payment of fee through any other mode is neither valid nor acceptable. Applications submitted without prescribed fee/mode shall be summarily rejected.

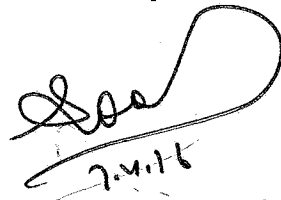
NOTE 2: Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

NOTE 3: For the Applicants in whose case payments details have not been received from the bank, they will be treated as fictitious payment cases and their applications will be rejected in the first instance. A list of such applicants shall be made available on the Commission website within 3 (three) days after the last date of submission of online application. The applicants shall be required to submit the proof of their fee payment within 10 days from the date of such communication to the Commission. On receipt of documentary proof, genuine fee payment cases will be considered and their applications will be revived, if they are otherwise eligible.

In case of any problem being faced in the processing of the online application, drop a mail at empsconlineissues@gmail.com along with your phone number and problem being faced from your registered user mail ID.

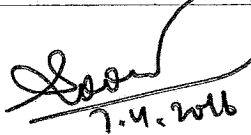
6. All candidates in service other than casual or muster roll will be required to state in the application Form that they have informed in writing their employer/controlling authority that they have applied for the examination. In case the employer or the controlling authority withholds permission to the candidate's applying for appearing at the examination their application will be rejected and his/her candidature will be liable to be cancelled.
7. The eligible candidates shall be issued an **e-Admission Certificate**. The e-Admission Certificate will be made available in the MPSC Website (www.empsconline.gov.in) for downloading by the candidates from **07/05/2016**. No Admission Certificate will be issued from MPSC Office or sent by post.
8. No candidate will be admitted to the Preliminary/Main Examination unless he/she holds an e-Admission Certificate issued by the Commission for the purpose.

Mere fact that an e-Admission certificate of the examination has been issued to a candidate, will not imply that his/her candidature has been finally clear by the Commission or that entries made by the candidate in his/her application for the preliminary examination has been accepted by the Commission as true and correct. Candidates may also note that the Commission take up verification of condition of a candidate with reference to original documents only after the candidate has qualified for Manipur Civil Services Combined Competitive Examination(Main), 2016. Unless candidature is formally confirmed by the Commission, it continues to be provisional.



Handwritten signature and date: 7.5.16

9. If a candidate indicates in his/her application form for Manipur Civil Services Combined Competitive Examination (Prelim) Examination, 2016 that he/she belongs to **Gen Category** but subsequently writes to the Commission to change his/her category to a reserved one, such request shall not be entertained by the Commission. Similar principles will be followed for physically disabled category also.
10. Candidates must ensure that their email-Id given in their online applications is valid and active.
11. The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final. If on verification at any time before or after the Preliminary Examination, Main Examination and Interview, it is found that a candidate does not fulfil any of the eligibility condition, his/her candidature for the Examination will be rejected.
12. Withdrawal of applications:- No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.
13. **Mobile Phones Banned:-**
(a) **Mobiles phones, Pagers or any communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including banned from future examinations.**
(b) **Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers etc. to the venue of examination as arrangement for safe-keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.**
14. **Preliminary Examination will be held on 15/05/2016 at 11:00 A.M. to 2:00 P.M.**


7.4.2016
(Shyam Lal Poonia)
Secretary,

Manipur Public Service Commission.

Copy to:-

1. Secretary to the Governor of Manipur, Raj Bhawan, Imphal
2. Secretary to the Chief Minister, Manipur.
3. P.P.S. to the Chief Secretary, Govt. of Manipur
4. PAs to the Chairman/Members, MPSC
5. Commissioner (DP), Govt. of Manipur.
6. News Editor (PIB) Government of India.
7. The Additional Secretary/Deputy Secretary/Under Secretary/L.R. & R.O./Exam. Officer/Registrar/Section Officers, MPSC.
8. Director, Doordarshan Kendra, Imphal. He/she is requested to display in the screen of the TV for benefit to general public.
9. Director (DIPR), Govt. of Manipur, Imphal.
10. The Director Printing & Stationery, Government of Manipur.
11. News Editor (Apptt. & Employment), AIR, Imphal. He/she is requested to announce it over Radio in all dialects as News Item.
12. Official Website of MPSC(www.mpscmanipur.gov.in)
13. Notice Board
14. Guard File, MPSC, Imphal.
