

### Question Starts:

1. The Chief Engineer shall declare works of inescapable urgency as \_\_\_\_\_ in a judicious manner depending upon the gravity of the situation.
  - (a) Urgent ;
  - (b) Urgent / Emergency Work ;
  - (c) Most Urgent ;
  - (d) Priority.
2. \_\_\_\_\_ is the communication of formal acceptance of the proposal by the competent authority of the Administrative Ministry / Department requiring the work.
  - (a) Appropriate Approval ;
  - (b) Administrative Approval ;
  - (c) Competent Authority's Approval ;
  - (d) Departmental Approval.
3. Excess up to \_\_ of the amount of the amount of the administrative approval may be authorized by Officers of CPWD, up to their respective powers of technical sanction.
  - (a) 5% ;
  - (b) 10% ;
  - (c) 15% ;
  - (d) 20%.
4. \_\_\_\_\_ is to be accorded by the Administrative Ministry / Department to indicate that funds for the project / work have been provided, and liability can be incurred.
  - (a) Expenditure sanction ;
  - (b) Financial sanction ;
  - (c) Administrative sanction ;
  - (d) Departmental sanction.
5. In the case of works under the Administrative control of National Capital Territory of Delhi, necessary expenditure sanction will be issued by the \_\_\_\_\_ after obtaining concurrence of the Delhi State Division of the Ministry of Finance, where necessary.
  - (a) Governor, Delhi ;
  - (b) Lt. Governor, Delhi ;
  - (c) Chief Minister, Delhi ;
  - (d) Finance Minister, Delhi.
6. Expenditure sanction can be exceeded upto \_\_, beyond which revised Expenditure Sanction shall be necessary.
  - (a) 5% ;
  - (b) 10% ;
  - (c) 15% ;
  - (d) 20%.
7. A \_\_\_\_\_ amounts to a guarantee that the proposals are technically sound, and that the estimates are accurately prepared and are based on adequate data.
  - (a) Technical sanction ;
  - (b) Administrative sanction ;
  - (c) Estimated sanction ;
  - (d) Accuracy sanction.
8. After receipt of administrative approval and expenditure sanction, \_\_\_\_\_ are required to be prepared for technical sanction.
  - (a) Estimates ;
  - (b) Rough estimates ;
  - (c) Proper estimates ;
  - (d) Detailed estimates.
9. The economic life of RCC framed structures shall be taken as -
  - (a) 30 years ;
  - (b) 55 years ;
  - (c) 75 years ;
  - (d) 100 years.
10. The economic life of various internal services / fixtures including electric wiring, water supply distribution system may vary from \_\_\_\_\_ years depending upon the geographical location, type of the services and its uses.
  - (a) 5 to 10 years ;
  - (b) 10 to 15 years ;
  - (c) 15 to 25 years ;
  - (d) 25 to 35 years.
11. The co-ordination during the construction stage shall be done by the concerned Superintending Engineer (Civil) or by the \_\_\_\_\_ so appointed by the Chief Engineer from any of the three disciplines, namely, civil, electrical and architecture,
  - (a) Additional Chief Engineer ;
  - (b) Estate Officer ;
  - (c) Chief Vigilance Officer ;
  - (d) Nodal Officer.
12. The \_\_\_\_\_ shall be kept informed at regular intervals about the stages of progress of works so that the client's observations, if any, could be responded to before the work is completed.
  - (a) Chief Engineer ;
  - (b) Chief Vigilance Officer ;
  - (c) Chief Technical Examiner ;
  - (d) Administrative Department / Ministry.

13. The Completion Report in Form CPWA \_\_\_\_, as the case may be, should be prepared from the Works Registers indicating the expenditure incurred till the date of completion and passing the excess, if any, as it may be within the competence of CPWD Officers.
- 45/44 ;
  - 47/46 ;
  - 49/48 ;
  - 51/50.
14. "NIJ", in connection with CPWD works, means -
- National Information Journal ;
  - National Informatics Journal ;
  - Nirmal Info Jyothi ;
  - Nirmal Informatics Jyothi.
15. Whenever a Deposit Work is to be undertaken, the deposit should be realized before any liability is incurred. \_\_\_ % of the anticipated project cost should be realized before preparation of preliminary estimates.
- 1 ;
  - 2 ;
  - 3 ;
  - 5.
16. Preliminary estimate is to be prepared on the basis of plinth area or length of roads etc. worked out on the rate per unit area/length/number, or such other method adopted for ready and rough calculation, so as to give an idea of the approximate \_\_\_\_ involved in the proposal.
- Rate ;
  - Expenditure ;
  - Cost ;
  - Amount.
17. All the Measurement Books belonging to a Division, should be numbered serially. A register should be maintained in form CPWA \_\_ showing the serial number of each book, on receipt, Sub-Division to which it is issued, the date of issue, date of its return to the Divisional Office and date of its record after the required review in the Divisional Office and date of its record after the required review in the Divisional Office has been completed.
- 92 ;
  - 93 ;
  - 94 ;
  - 95.
18. A report should be made to the Superintending Engineer, so as to reach him not later than the \_\_ \_\_ of each year, with copy endorsed to the concerned Accounts Officer, certifying in clear terms :
- That all the Standard Measurement Books of the Division have been inspected by the Executive Engineer.
  - That the entries made therein have not been tampered with.
  - That all corrections due to additions or alterations to the building or work concerned have been carried out, and,
  - That the Books are reliable with upto date records.
- 31st March ;
  - 30th June ;
  - 31st July ;
  - 31st December.
19. The authorised forms of bills to be used for payment of contractors / suppliers and their utility are described below :
- First and Final Bill Form CPWA \_\_\_\_**
- It should be used for making payments both to contractors for work and to suppliers, when a single payment is made for a job or contract on its completion. A single form may be used for making payments to several payees, if they relate to the same work / section of work, or to the same head of account in the case of suppliers and re-billed for at the same time.
- 24 ;
  - 25 ;
  - 26 ;
  - 28.
20. The payments made in the Divisional Offices are made on receipt of the bills from the various Sub-Divisions. A consolidated record of all the bills received from the Sub-Divisions in respect of works/supplies should be maintained in one register known as the Register of Bills in the Divisional Office in the form given at Appendix - \_\_
- 12 ;
  - 24 ;
  - 25 ;
  - 30.

21. The accounts relating to contractors/suppliers should be kept in CPWA Form \_\_\_ in a bound book known as the "Contractors Ledger".  
 (a) 43 ;  
 (b) 44 ;  
 (c) 45 ;  
 (d) 46.
22. There are two forms of Registers of Works (CPWA \_\_\_ and \_\_\_) corresponding respectively to the two forms of Works Abstracts (CPWA 33 and 34 that are used in the Sub-Division) for Major and Minor Works.  
 (a) 35 and 36 ;  
 (b) 37 and 38 ;  
 (c) 40 and 41 ;  
 (d) 50 and 51.
23. According to \_\_\_\_\_ 10 of the Indian Contract Act, 1872, only those agreements are enforceable which are made by the free consent of parties competent to contract, for a lawful consideration and with a lawful object, and are not expressly declared to be void.  
 (a) Para ;  
 (b) Article ;  
 (c) Section ;  
 (d) Clause.
24. "NIT", in relation to execution of works in CPWD, means -  
 (a) National Information Technology ;  
 (b) National Information Tribunal ;  
 (c) Notice Inviting Tender ;  
 (d) National Investigation Team.
25. Normally tenders should be called for all works costing more than \_\_\_\_\_.  
 (a) Rs. 10,000 ;  
 (b) Rs. 20,000 ;  
 (c) Rs. 40,000 ;  
 (d) Rs. 50,000.
26. Wide publicity should be given to the Notice Inviting Tenders (Form CPWD \_\_\_).  
 (a) 6 ;  
 (b) 16 ;  
 (c) 26 ;  
 (d) 36.
27. The list of specialised items/jobs that have been declared in respect of civil works is given in Annexure \_\_\_, and electrical works, in Annexure \_\_\_\_.  
 (a) I and II ;  
 (b) III and IV ;  
 (c) V and VI ;  
 (d) VII and VIII.
28. The amount of Earnest Money for works estimated to cost upto Rs. 10 crores is \_\_\_ of the estimated cost.  
 (a) 1% ;  
 (b) 2% ;  
 (c) 5% ;  
 (d) 10%.
29. The Site Order Books shall be maintained in the form prescribed in Appendix \_\_\_\_.  
 (a) 1 ;  
 (b) 20 ;  
 (c) 27 ;  
 (d) 30.
30. The Chief Engineer shall record his observations in the Inspection Register, at least in \_\_\_ of his visits.  
 (a) 10 % ;  
 (b) 20% ;  
 (c) 30% ;  
 (d) 50%.
31. \_\_\_\_\_ establishment includes all such non-permanent establishment no matter under what titles employed as is entertained for the general purposes of a division or sub-division, or for the purpose of the general supervision, as distinct from the actual execution of work or works.  
 (a) Temporary ;  
 (b) Labourers ;  
 (c) Work-charged ;  
 (d) Muster Roll.
32. Work-charged establishment does not include non-industrial employees such as clerks, draftsmen, subordinate or extra establishment of any kind for the Divisional or Sub-Divisional Offices, such being properly chargeable to the \_\_\_\_\_ establishment.  
 (a) Temporary ;  
 (b) Extra ;  
 (c) Permanent ;  
 (d) Regular.

33. Every cashier, store-keeper and other subordinates who is entrusted with the custody of cash or stores should be required to furnish security, the amount being regulated by the \_\_\_\_\_ Engineer and to execute a security bond setting forth the conditions under which Government will hold the security and may ultimately refund or appropriate it.
- Junior ;
  - Assistant ;
  - Executive ;
  - Superintending.
34. A register of incumbents of \_\_\_\_\_ should be kept in every divisional office showing the period of incumbency of each officer who has held charge of the division and of the several sub-divisions, and in each sub-divisional office a similar register of the incumbents of that sub-division only.
- Office ;
  - Staff ;
  - Section ;
  - Charges.
35. The Director-General of Works is responsible to the Ministry of \_\_\_\_\_ for the efficient administration and general professional control of Public Works within its jurisdiction and is its chief professional adviser in all matters connected with them.
- Works ;
  - Shipping ;
  - Aviation ;
  - Urban Development.
36. The administrative unit of the department is the circle, in charge of a \_\_\_\_\_.
- Chief Engineer ;
  - Addl. Chief Engineer ;
  - Superintending Engineer ;
  - Circle Engineer.
37. The executive unit of the Department is the division, in charge of a Divisional Officer, who is responsible to the Superintending Engineer for the efficient execution and management of all works within his \_\_\_\_\_.
- Staff ;
  - Section ;
  - Area ;
  - Division.
38. The expenditure on minor additions and alterations to residential and non-residential buildings may be classed at the discretion of the Superintending Engineer as \_\_\_\_\_.
- Petty Works ;
  - Small Works ;
  - Piece-Meal Works ;
  - Minor Works.
39. In respect of buildings which are taken on rent direct by a particular department or departments the responsibility for the provision of requisite fire-fighting \_\_\_\_\_ will devolve on the department or departments concerned.
- Materials ;
  - Equipments ;
  - Machines ;
  - Apparatus.
40. The term 'DGS&D' denotes -
- Director General Stores & Department ;
  - Director General Supplies & Department ;
  - Director General Stores & Disposal ;
  - Director General Supplies & Disposal.
41. The term "Cash" includes -
- Bonds accepted as security deposit ;
  - Deposit receipts of bank other than Schedule Banks and drafts payable on demand ;
  - Deposits at call receipts of Schedule Banks and drafts payable on demand;
  - Government securities.
42. Whenever a new cheque book is brought into use, the Divisional Officer should intimate the number of the cheque book and the serial number of the cheque form contained therein to -
- Superintending Engineer of the circle concerned ;
  - The Bank where Divisional Officer placed direct account ;
  - Pay and Accounts Officer ;
  - The Bank as well as the Pay and Accounts Officer.

43. Receipt in "form 3" is granted by the officer when -
- Cash actually received by him ;
  - Receipt of the money has been duly recorded in the cash book of the Divisional Officer ;
  - Money received from the sale of tender forms ;
  - Amount realised by recovery from a payment made on a bill.
44. Cash memo books form 3-A and receipt books form 3 are supplied by -
- The concerned Accounts Officer ;
  - The Security Printing Press, Nasik ;
  - The Director General of Supply & Disposal ;
  - The Central Form Stores, Kolkata.
45. Which one is the correct statement in respect of obtaining supply of Bitumen on proforma bill for Rs. 5 lakhs -
- Payment made after opening impress to the supplier ;
  - Payment made after opening temporary advance to the supplier ;
  - Payment made after charging under Miscellaneous public works advance ;
  - Payment made on debiting the expenditure under suspense stock.
46. Which statement is incorrect in checking the cash book -
- The Divisional Officers should sign the cash book at the end of the month along with cash counted ;
  - The Divisional Officer should compare each entry of payment into the Bank with Bank challan ;
  - A weekly or daily balancing of the cash book is not recommended ;
  - Correction of error in cash book is admissible if the accounts of the month is not closed.
47. Which one is correct in the following statement -
- Imprest is granted to a Government servant for making payment of daily labourers ;
  - Imprest is granted to a Government servant for meeting day to day contingent and emergent expenditure ;
  - Imprest is granted to a Government servant to meet personal expenditure ;
  - Imprest is granted to Government servant to meet out the losses of stores.
48. Public Works Divisions should keep a strong treasure chest secured by two locks of different patters -
- All the keys of the same lock should be with the Divisional Officer for safe custody;
  - All the keys of the same lock should be kept by the Cashier ;
  - One key should be with the Cashier and another should with the Divisional Officer ;
  - All the keys should not be kept apart.
49. General administration of all the stores of a division is vested to -
- Store Keeper ;
  - Assistant Engineer ;
  - Divisional Officer ;
  - Junior Engineer.
50. Which of the following statement is correct in respect of stock -
- Debiting to a work of the cost of material not required ;
  - Debiting to a work for which funds are available of the value of materials intended to be utilised on another work for which no allotment has been made ;
  - Debiting to a work in excess of actual requirement ;
  - Debiting the cost of material under suspense account pending clearance.
51. Cost of supply of all tools and plants required for general use is charged under the minor head -
- Stock ;
  - Tools & Plants ;
  - Machinery & Equipment ;
  - Other expenditure.
52. List of materials in stock showing correct description and identifying numbers on the basis of upto date classification of stores uniformly adopted in Public Works Department is call -
- Priced Store Ledger ;
  - Priced Vocabulary of Store ;
  - Summaries of stock materials ;
  - Bin Card.

53. Detailed count conform quality and weightment of the material received is recorded in the "Goods Received Sheet" maintained in Form No.  
 (a) CPWA 7;  
 (b) CPWA 8 ;  
 (c) CPWA 8-A ;  
 (d) CPWA 9.
54. Acknowledgement of stores supplied by the supplier is given by the -  
 (a) Junior Engineer on the basis of measurement ;  
 (b) Store Keeper on the basis of entries of Goods Received Sheet ;  
 (c) Account Clerk on the basis of suppliers bill ;  
 (d) Divisional or Sub-Divisional Officer.
55. Goods Received Sheets in printed form of booklets duly machine-numbered is prepared by carbon process by storekeeper in -  
 (a) One copy ;  
 (b) Duplicate ;  
 (c) Triplicate ;  
 (d) Quadruplicate.
56. A chronological record of the receipts issues and running balances of each article of stock is kept in -  
 (a) Goods Reveived Sheet ;  
 (b) Store Ledger ;  
 (c) Bin Card ;  
 (d) Measurement Book of stock.
57. Issue rate of each article of stores is derived at its -  
 (a) Purchase price ;  
 (b) Cost of carriage ;  
 (c) Cost of storage ;  
 (d) Purchase price, carriage charges and storage charges.
58. Which one is correct in respect of issue rate for an item -  
 (a) Should be worked out to the nearest fifty paise ;  
 (b) Should be same in all the Sub-Divisions ;  
 (c) Should be fixed at the beginning of each year except controlled item ;  
 (d) Should be kept more than the market rate.
59. Tick the correct item for stores whose issue rate is less than the market -  
 (a) At issue rate to the contractor nor provided in his contract -  
 (b) At market rate to the contractor provided in his contract -  
 (c) At market rate to the contractor not provided in his contract -  
 (d) At higher than the issue rate to the contractor not provided in his contract.
60. An account to record day by day transactions relating to each item of stock is maintained in -  
 (a) Summary of stock receipt & issues in Divisional Officer -  
 (b) Half-yearly Register of Stock in Sub-Divisional Officer -  
 (c) Register of Bin Card in Divisional Office -  
 (d) Priced Store Ledger in Divisional Office.
61. Price Store Ledger is maintained in Form No. -  
 (a) CPWA 10 ;  
 (b) CPWA 11 ;  
 (c) CPWA 12 ;  
 (d) CPWA 12-A.
62. Which of the following statement is correct -  
 (a) Price Store Ledger is maintained for quantities account ;  
 (b) Price Store Ledger is maintained for value account ;  
 (c) Price Store Ledger is maintained for both quantities and value account ;  
 (d) Price Store Ledger is not maintained for quantities and value account.
63. Which statement is incorrect -  
 (a) A physical verification of all stores should be carried out at least once in every year ;  
 (b) Verification of stores should not be made in the presence of the authority responsible for the custody of store ;  
 (c) Verification of stores should be made in the presence of the authority responsible for the custody of store -  
 (d) The results of the verification be reported to the Divisional Officer.

64. When correction of account is not required -
- Issue rates have to be raised or lowered ;
  - Store quantities found surplus or short ;
  - Store of any kind become un-serviceable ;
  - Store are more than the requirement.
65. Which of the following statement is correct -
- Tools and Plants accounts is not a numerical account ;
  - Tools and Plants is a numerical account ;
  - Tools and Plants is a value account ;
  - Tools and Plants is both numerical and value account.
66. When delivery of tools & plants is received it is recorded in Form No. -
- CPWA 13 ;
  - CPWA 14 ;
  - CPWA 15 ;
  - CPWA 18.
67. An account of all receipts, issue and balance of tools & plants is maintained in Form No. CPWA Code-15 by the -
- Store Keeper ;
  - Junior Engineer in charge of stores ;
  - Sub-Divisional Officer ;
  - Divisional Officer.
68. Deficiency of tools and plants is noted on verification of it, correct action for awaiting adjustment will be -
- Value of shortage is noted under the "Misc. Public Works Advance) ;
  - Deficiency be noted in Part-I of Tools & Plants Ledger in red ink ;
  - Deficiency be noted in Part-II of Tools & Plants Ledger in red ink ;
  - Deficiency be noted in Part-III of Tools & Plants Ledger in red ink.
69. Which statement is correct for the quantity account of Road Metal -
- Maintained in "Bin Card" by the Store-Keeper ;
  - Maintained in "Half-Yearly" Register of Stock by the Sub-Divisional Office
  - Maintained in "statement of receipts issues and balances of Road Metal in the Sub-Divisional Office ;
  - Maintained in "priced store ledger" in the Divisional Office.
70. In which case the Transfer Entry is to be prepared -
- To set right the misclassification of one sub-head to another of a work ;
  - To provide credit of a receipt which has not been realised ;
  - To set right an error of classification in the original accounts ;
  - To set right an error pointed out by the Accounts Officer on his auditing.
71. Timber received from Forest Department and issued to a work, which one adjustment carried out by the Division is correct -
- Debit work concerned, credit to Suspense Account, Cash Settlement Suspense Account ;
  - Debit work concerned, credit to suspense, stock ;
  - Debit work concerned, credit to suspense account Materials Purchase Settlement Suspense Account ;
  - Debit work concerned credit to remittances other Remittances (b) Item adjustable by PWD.
72. Transfer Entry Order is initiated by -
- Sub-Divisional Officer ;
  - Divisional Accountant ;
  - Divisional Officer ;
  - None of them.

73. An item of deposit is credited wrongly to revenue head and accounts of the year in which error takes place are closed, the correction should be made by -
- Debiting to revenue head and crediting to Deposit head ;
  - Minus credit to revenue head and crediting to deposit head ;
  - Debiting to Suspense head and crediting to Deposit head ;
  - Debiting to Refunds and Crediting to Deposit head.
74. Value of timber received from Forest Department and issued to work directly is to be credited to -
- Forest Remittances ;
  - Work concerned ;
  - Miscellaneous Deposits ;
  - Material Purchase Settlement Suspense Account.
75. Which one of these statements is correct -
- To take credit revenue to head concerned before its realisation ;
  - Supervision charge on sales of stock on credit cannot be credited to revenue before its realisation ;
  - Supervision charges on sale of stock on credit can be credited to revenue before its realisation ;
  - Sale proceeds on credit of Tools & Plants cannot be credited to revenue before its realisation.
76. Which of the following statements is correct -
- Market rent to be recovered from private persons occupying the public buildings in advance ;
  - Market rent not to be recovered from private persons occupying the public buildings in advance ;
  - Full assessed Licence Fee to be recovered from private person occupying the public buildings in advance ;
  - Full assessed Licence Fee to be recovered from private persons occupying the public buildings not in advance.
77. Residences of Central Government Pool Housing Scheme under the control of CPWD are to be allotted to the staff by -
- The Officer of the Department concerned ;
  - Directorate of Estates ;
  - Committee of Officers of several offices of the Central Government ;
  - Divisional Officer of the CPWD Division in charge of residence.
78. Which of the following statements is correct in respect of recovery of Licence Fee from the Government servants -
- Licence Fee is not recoverable in cash ;
  - Licensee should be required to pay Licence Fee in advance ;
  - Rate of Licence Fee is not changed retrospectively on change of emolument of licence retrospectively
  - Rate of Licence Fee is changed retrospectively on change of emoluments of the licence retrospectively.
79. All revenue receipts of the Division should be classified and abstracted in -
- Register of Licence Fees of building and land CPWA Form 49 ;
  - Statement of Licence Fees recoverable in cash / deduction from pay bills – CPWA Form 48 ;
  - Schedule of revenue realised, refunds of revenue and receipts & recoveries of Capital Accounts CPWA 46-A ;
  - Register of Revenue Realised CPWA Form 46.
80. Register of Licence Fees is maintained (in Form 49) in the Divisional Office to record the monthly assessments, realisations and balances of rents of all Government residential buildings. Which of the following buildings will be entered in the Register of Licence Fees -
- Licence Fee free quarters for Group "D" servants ;
  - Office building used as residence ;
  - Residence for use of the Governor of the State ;
  - Buildings in police line allotted rent free to police staff.



81. Which are the initial records upon which the accounts of work based -
- Muster roll including casual labour roll ;
  - The Measurement Books ;
  - Work-charged Establishment Bills ;
  - All the three.
82. Which of the following statements are correct -
- Measurement books record work done by contractors only ;
  - Measurement books record work done by Work-charged Establishment and daily labours ;
  - Measurement books record work done by contractors & daily rated labourers ;
  - Measurement books record work done by contractors and work-charged establishment.
83. Which is not correct statement about payments -
- Wages of persons engaged departmentally for the execution of work are drawn on muster rolls ;
  - Pay of permanent staff is charged to the head Director & Administration ;
  - Wages of work-charged establishment are charged to the estimate for that work ;
  - Wages of work-charged establishment are drawn on musters rolls.
84. Muster rolls are prepared in Form No. -
- CPWA 24 ;
  - CPWA 22 ;
  - CPWA 21-A ;
  - CPWA 21.
85. A daily labour report showing the number of labourers and workmen employed is prepared in Form No. -
- CPWA 28 ;
  - CPWA 29 ;
  - CPWA 30 ;
  - CPWA 35.
86. Which is correct statement in respect of muster roll -
- Labour reports for muster rolls containing 15 persons or less are required to be sent to the Divisional Officer ;
  - Muster rolls may be prepared in duplicate in emergency ;
  - Separate muster rolls may be prepared for each period of payment ;
  - Labourers in muster rolls may not be paid more than once in a month.
87. Tick the correct item – Work done by daily labourers on muster rolls should be checked with reference to the entries in the Measurement Books by the Sub-Divisional Officer to the extent of -
- 25 per cent ;
  - 50 per cent ;
  - 75 per cent ;
  - 100 per cent ;
88. Payment for all work done or supplies made are done on the basis of measurements recorded in Measurement Book in Form No. -
- CPWA 23 ;
  - CPWA 24 ;
  - CPWA 25 ;
  - CPWA 26.
89. All measurements should be recorded directly in a Measurement Book -
- At the orders of Divisional Officer ;
  - At the site of work ;
  - At the order of site in charge ;
  - At the present of the contractor or supplier.
90. Which statement is incorrect in respect of recording detailed measurements -
- Detailed measurements should be recorded not lower than the rank of Junior Engineer ;
  - All measurements should be recorded neatly and directly in a Measurement Book ;
  - Dated initials of the persons making the measurements is not required at each set of measurements ;
  - Date of written order to commence supplies is not required in the case of supplier made against the piece work agreement.

91. The general principles to be followed in the classification of Civil Works expenditure are laid down in Article \_\_\_ of Volume I.  
 (a) 12 ;  
 (b) 14 ;  
 (c) 31 ;  
 (d) 33.
92. Establishment employed on famine relief works to the head" \_\_\_ Famine-Relief".  
 (a) 40 ;  
 (b) 47 ;  
 (c) 60 ;  
 (d) 64.
93. Municipal or other rates and taxes on public buildings, residential or non-residential, when debitable to the Public Works Department vide Article \_\_\_ of Volume I, should be treated as expenditure on repairs and debited to the maintenance estimates of the buildings concerned.  
 (a) 40 ;  
 (b) 60 ;  
 (c) 62 ;  
 (d) 70.
94. The Cash Book should be \_\_\_\_\_ on the date prescribed for closing the cash accounts of the months.  
 (a) Closed ;  
 (b) Balanced ;  
 (c) Talled ;  
 (d) Corrected.
95. All payments to members of work-charged establishment and to contractors and suppliers will be detailed in bills and vouchers drawn up on such forms and according to such methods as the \_\_\_\_\_ may prescribed in consultation with the Accountant General.  
 (a) Office ;  
 (b) Department ;  
 (c) Division ;  
 (d) Government.
96. An account of all the transactions relating to a work during a \_\_\_\_, whether in respect of cash, stock or other charges should be prepared in Works Abstract Form P.W.A. 10.  
 (a) Weak ;  
 (b) Fortnight ;  
 (c) Month ;  
 (d) Year.
97. The Works Abstract should be prepared in the \_\_\_\_ office in the first instance.  
 (a) Head Quarter ;  
 (b) Circle ;  
 (c) Divisional ;  
 (a) Sub-Divisional.
98. A permanent and collective record of the expenditure incurred on all works carried out during a \_\_\_\_ should be maintained in the Divisional Office.  
 (a) Month ;  
 (b) Quarter ;  
 (c) Half-year ;  
 (d) Year.
99. It is an object of great importance to close the accounts of works as soon as possible after the actual work of construction is \_\_\_\_  
 (a) Abandoned ;  
 (b) Finished ;  
 (c) Left scattered ;  
 (d) Completed.
100. When a transaction originates in Public Works Division the necessary transfer should appear ordinarily in the accounts of the Division for the month in which the transaction occurred, but in the case of work done in workshops the cost should be adjusted in accordance with the directions in Articles \_\_\_\_ .  
 (a) 175 to 177 ;  
 (b) 185 to 187 ;  
 (c) 195 to 197 ;  
 (d) 205 to 207.

**Question Ends.**