



MANIPUR PUBLIC SERVICE COMMISSION

Advt. No. 03/2021

Dated 18/11/2021

No. 7/3/2021-MPSC(DR): Applications are invited for direct recruitment to **2 (two) Under Secretary (Law)** (Junior Grade-I) in the Law & Legislative Affairs Department, Government of Manipur.

Name of Post	Pay scale	Group	No. of Posts
Under Secretary (Law)	Rs. 9,300-34,800/- Grade Pay Rs. 5,400/-	Group A	2 (two) Unreserved

2. **Centre of Examination:** Imphal.

3. **Period of probation:** 2(two) years

4. **Eligibility Conditions:-**

- (i) The candidate must be a citizen of India.
- (ii) The candidate must be able to speak Manipuri or any of the Tribal dialect of Manipur.
- (iii) The candidate must be a permanent resident of Manipur provided that a candidate whose parent or any of his/her ancestors in his/her direct lineage are permanent resident of the State, with proper documentary proof.

(IV) **Age Limit:** A candidate shall not be less than **21 years** and not more than **38 years** as on **1st January, 2021**. (Upper age limit is relaxable for Government servants appointed under the Government of Manipur to the extent of the period of continuous service put in the post/service).

Note: There will be no age relaxation for SC/ST & OBC candidates as there is no reserved post reserved for SC/ST & OBC category for this examination.

(V) **Essential Educational Qualifications:**

- i). He must have a Bachelor's Degree in Law from a recognised University.
- ii). He must possess knowledge of local language of at least Middle standard.

Note: Candidate should possess all the requisite essential qualification on the last date of submission of application i.e. 10/12/2021

5. **STARTING AND CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATION:**

The online application should be applied at www.empsconline.gov.in w.e.f. 20/11/2021 upto 12:00 midnight of 10/12/2021 after which the link will be disabled. Submission of application in any other mode will not be entertained.

6. **MODE OF SUBMITTING APPLICATIONS:**

(I) Before applying for the post, candidates should register as per "ONE TIME REGISTRATION" scheme through the official website of Manipur Public Service Commission i.e. www.empsconline.gov.in.

Candidates need to upload full details before applying any post. Once the ONE TIME REGISTRATION is completed, candidates need to fill up and complete his/her PROFILE by submitting all the relevant details. This includes:

1. Upload Passport Photograph, signature as proof etc.
2. Add Personal information.
3. Add Parents Information.
4. Add Educational information
5. Add Language and Physical Nature.
6. Add Experience.

Once the above mentioned processes are completed, only then the candidate can apply for the post.

- (II) Candidates who are already registered user of the portal may directly login and apply.
- (III) Candidates are responsible to ensure correctness of the personal information and secrecy of password and they shall keep in mind the user ID and the mobile number for further communication. Applications which are submitted not in accordance with the instructions will be summarily rejected. Documents to prove qualifications, experience, age, community etc. have to be produced as and when called for by the Commission. Any variance in the documents submitted online and physical documents will be summarily rejected.

Fee: Candidates are required to pay a fee of Rs. 500/- for General & OBC and for Rs. 250/- for SC & ST by using net banking, Visa/Master Card/Debit Card through www.empsconline.gov.in portal. No fee is payable for DAP (Differently Abled Candidates)

Note 1: Candidates should note that payment of examination fee can be made only through online mode as mentioned above. Payment of fee through any other mode is neither valid nor acceptable. Application submitted without prescribed fee/mode shall be summarily rejected.

Note 2: Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note 3: For the Applicants in whose case payments details have not been received from the bank, they will be treated as fictitious payment cases and their applications will be rejected in the first instance. A list of such applicants shall be made available on the Commissions website after the last date of online application. On receipt of documentary proof, genuine fee payment cases will be considered and their applications will be revived, if they are otherwise eligible.

In case of any problem being faced in the processing of the online application, drop a mail at empsconlineissues@gmail.com along with your phone number and problem being faced from your registered user mail ID.

7. All candidates in service other than casual or muster roll will be required to submit/upload the "**NO OBJECTION CERTIFICATE**" duly issued by the concerned **Department/Authority** for appearing in the examination.
8. The eligible candidates shall be issued an **e-Admission Certificate**. The e-Admission certificate will be made available in the MPSC website (www.empsconline.gov.in) for downloading by the candidates. No admission Certificate will be issued from MPSC Office or sent by post.
9. No candidate will be admitted to the Examination unless he/she holds the above mentioned e-Admission Certificate and any one of the Identity Document mentioned above.
10. The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final. If on verification at any time before, during or after the Examination/ Interview, it is found that a candidate does not fulfil any of the eligibility condition, his/her candidature for the Examination will be cancelled by the Commission.
11. **Withdrawal of applications:** No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.
12. The answers to the MCQ will be uploaded within a day of conclusion of the examination. Any complaints regarding the correctness of the answers to the MCQ should be filled with relevant explanation and proof within 7 days.
13. **Scheme & Syllabus of Examination:**
 - A. **Written Examination (MCQ Type); 300 marks**
 - i). **Paper I: General Knowledge; 100 marks; Duration- 2 Hrs**
 - a) English Grammer
 - b) General Knowledge
 - c) Aptitude/ Reasoning Test

ii). **Paper II: Law Paper- I; 100 Marks; Duration- 2 Hrs**

- a) Constitution of India
- b) Code of Civil Procedure
- c) Transfer of Property Act
- d) Indian Contract Act
- e) Legislative Drafting

iii). **Paper III: Law Paper-II; 100 Marks; Duration- 2Hrs**

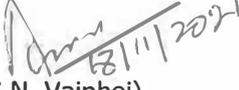
- a) Indian Penal Code
- b) Criminal Procedure Code
- c) Indian Evidence Act
- d) Law of Torts

B. Interview/ Viva-voce- 30 Marks

Note:

- I). Each correct answer in MCQs will earn 1 mark and there will be **no negative marking** for wrong answer.
- II). The number of candidates to be called for interview will be 5 (five) times the number of vacancies advertised among the candidates who secure 40% marks in the written examination (i.e. 120 marks in written examination). Candidates securing equal marks with the last candidate in written examination will also be called for interview.
- III). The final merit list of the candidates would be based on the total of the written and Interview marks. In case more than one candidate have the same total marks then, the candidate securing higher marks in the written examination will be ranked higher. In case, both the written and Interview marks are same then, the candidate securing higher marks in combined marks of Law Paper I&II will be ranked higher. In case, the total marks, written marks and Law Papers marks of written exam are all same then, the older (in age) candidate will be ranked higher.
- IV). **A candidate found to be furnishing incorrect information to the Commission, suppressing information, violating instructions, adopting various unfair means in the Examination like impersonation, cheating, etc is liable to be disqualified and/or debarred from writing MPSC Examinations as decided by the Commission.**

14. Schedule of written Examination will be notified later on.


(S.N. Vaiphei)
Registrar,
Manipur Public Service Commission

Copy to:

1. Secretary to Governor of Manipur.
2. Secretary to Chief Minister, Manipur.
3. Staff Officer to the Chief Secretary, Govt. of Manipur.
4. P.S. to Chairman, Member MPSC.
5. Administrative Secretary (Law), Govt. of Manipur.
6. Joint Secretary, Controller of Examination, MPSC.
7. Director DIPR, Imphal, with a request for publication in local dailies as news item.
8. Director/IT, Manipur for uploading in Manipur Government website.
9. Station Director, Doordarshan Kendra Imphal, Porompat, Imphal
He is requested to announce it as news item.
10. Station Director, All Indian Radio, Imphal. He is requested to announce it in all local dialects as news item.

11. The OSD (Legal), Under Secretary, MPSC.
12. Cubeten Technologies Pvt. Ltd. for necessary action.
13. Official Website of MPSC (www.mpscmanipur.gov.in)
14. Notice board, MPSC.
15. Guard File.

