

MANIPUR PUBLIC SERVICE COMMISSION

FORM OF APPLICATION FOR RECRUITMENT BY SELECTION

- (i) *The entries below should be in candidate's own handwriting.*
- (ii) *The furnishing of false information or suppression of any factual information in the application form would be a disqualification and is likely to render the candidate unfit for employment under the Government.*
- (iii) *If the fact that false information has been furnished or that there has been suppression of any factual information come to light, the candidature of the candidates would be liable to be cancelled.*
- (iv) *All answers must be given in words and not by dashes and dots. No columns should be left blank.*
- (v) *This application form is not to be used for any other post other than that in connection with which it is applied.*
- (vi) *All enclosures attached with the application should be authenticated by full signature of the candidates.*
- (vii) *Appointments are made by Government and not by the Commission.*

*Affix signed 2
recent
photographs.*

(DO NOT STAPLE)

* (a) Post for which you are a candidate (a) Notification No.
(b) Item No.

1. Name in full (in Block Capitals), mobile number and email address

Mobile No: _____ Email: _____

2. (a) Have you at any stage added or dropped any part of your name or surname, or changed your name? (a) Yes/ No
(b) If so, give particulars. (b)

3. (a) ** Postal address in full (in Block Capitals) to which communications should be sent.

(b) Permanent Home Address in full (i.e. Village, Thana and District or House Number, Lane/ Street/Road and Town and name of the District Headquarters).

* If you are a candidate for more than one post, you should write a separate letter in connection with each application. In all communications, the name of post, advertisement and item number should be clearly stated, otherwise these will not be attended to.

** Any change of address given in Col. 3 above should at once be communicated to Secretary, Manipur Public Service Commission. Candidate must arrange for re-direction of communications to their new address, if necessary. The M.P.S.C. make every effort to take account of change in candidates' addresses but cannot accept any responsibility in this matter.

4. Exact date of birth (in Christian era) :

5. Are you a citizen of India?

- (a) by birth
- (b) by domicile
- (c) by migration

6. Name the State to which you belong

7. Father's Name

Address

Occupation

If dead, state last address and occupation before death

8. Is or was your father

(i) a citizen of India by birth and/or by domicile or by migration.

(ii) Nationality of

- (a) Mother
- (b) Husband
- (c) Wife

(iii) Place of birth of

- (a) Husband
- (b) Wife

9. (a) State if you are Scheduled Caste or Scheduled Tribe or OBC
If the answer is "Yes", give particulars and attach a 'Certificate'
from the District Magistrate in support of your claim.

Scheduled Caste/Tribe/OBC

(b) And, state if you are a Differently Abled Persons.
If yes, a Certificate from a Medical Board constituted by
State Government in this regard should be enclosed to
support your claim.

Differently Abled Person
(DAP)

10. What languages (including Indian languages) can you read, write or speak? Give particulars below and underline the language which is your mother tongue.

Read only	Speak only	Read and Speak	Read, Write and Speak	Examination(s) passed/standard of proficiency attained

11. Give the following particulars concerning your University or higher education : -

Name of University	College, if any, with address	Date of entry	Date of Leaving

12. Give particulars of all examinations passed and degrees and technical qualifications obtained at the University or other places of higher or technical education of instruction (commencing with Matriculation or equivalent examination). Attested copies of all certificates/diplomas and degrees obtained should be attached with the application and should be authenticated by the candidate's full signature.

Examination or Degree	Percentage of marks	Year	Subjects taken	Name of University/Board	No. of Attempts

13. Details of all information and documents to be considered for calculation of Academic Performance Indicator (API) and Performance Based Appraisal System (PBAS) are to be furnished in a separate sheet duly authenticated.

14. If you are employed, give in chronological order details of your employment. If the space below is not sufficient, the details of employment should be supplied on a separate sheet of paper duly authenticated by your full signature.

Full address of the office, firm or Institution	Post held	Scale of pay	Period of employment		Basic pay drawn	Nature of appointment Reg/Off/Adhoc etc.	Reason for leaving the post
			From	To			

(Certificate to be attached in support of the above from Head of Dept./Office or Employer)

15. (a) Are you a Government servant ? Yes/No
- (b) Whether you have intimated/ informed your employer of your intention of applying for this post. Yes/No

16. Please state clearly, if in the light of the entries in Column 12, 13 and 14 and 15, you have satisfied yourself that you possess all the essential and desirable qualification.

Essential	Desirable

17. Have you ever been a candidate for any post advertised by the M.P.S.C. during the last two years ?
If "Yes" give particulars required below :-

Post applied for	Date of applying	Date of interview	Commissions' reference No. if any	Result of application if communicated by M.P.S.C.

18. (a) (i) Have you ever been dismissed or compulsorily retired from service?
(ii) If 'Yes' give details.
- (b) (i) Have you ever been debarred or disqualified by the Manipur Public Service Commission from appearing at its examination/selection ?
(ii) If 'Yes' give details.

19.	Particulars of referee	Name	Occupation or position	Address
	1.			
	2.			
	3.			

20. *Details of enclosures :-
- 1.
 - 2.
 - 3.
-

The application shall be accompanied by prescribed fee of Rs. 300/- for General and OBC and Rs. 150/- for SC/ST candidates in the form of Demand Draft in favour of Secretary, Manipur Public Service Commission, Imphal only. No application fee is required in the case of Differently Abled Persons. Any other form of payment will not be entertained. Applications not accompanied by prescribed fee will not be considered except for Differently Abled Persons

21. Additional Remark – (Applicants may mention here any special qualification or experience which has not been given under the above heads. If the space below is insufficient for this purpose, please give full particulars on a sheet of paper duly authenticated by the candidate's full signature, and attach it to this application inserting here a reference to the sheet attached).
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I hereby declare that all statements made in this application, including additional particulars (if any), furnished in reply to question 13 and 21 are true, complete and correct to the best of my knowledge and belief.

Place _____

Signature of Candidate _____

Date _____

* Candidates are warned that if any enclosures (books, articles, publications, manuscripts, etc.) are to be sent they should be sent with the application and not separately. Otherwise they are not likely to be part of the candidate's application and are liable to be lost. If, however, they are sent subsequent to the submission of the application the candidate must enclose a forwarding letter giving his full name and address and the name, advertisement and item number of the post applied for. It is also desirable to attach a slip to each publication/book/article, etc. giving the name and address of the candidate and the post applied for.