

LIMITED DEPARTMENTAL EXAMINATION, 2022

MANIPUR FINANCE SERVICE

(SERVICE RULES)
(With books)

PAPER-II

Time Allowed: Two Hours

Maximum Marks: 100

I N S T R U C T I O N S

DO NOT OPEN THIS QUESTION BOOKLET SEAL UNTIL YOU ARE TOLD TO DO SO

1. Immediately after the commencement of the examination, you should check that this Test Booklet does not have any unprinted or torn or missing pages or items, etc. If so, get it replaced by a complete Test Booklet.
2. Write your Roll Number on the Test Booklet in the Box provided alongside.
3. This Test Booklet contains 100 items (questions). Each item comprises four responses (answers) written as **(A), (B), (C) and (D)**. You will select the response which you feel is correct and want to mark on the answer sheet.
4. You have to mark all your responses ONLY on the separate Answer Sheet provided. Also read the directions in the Answer Sheet. Fill in all the entries in the Answer Sheet correctly, failing which your Answer Sheet shall not be evaluated.
5. Count the number of questions attempted carefully and write it down in the space provided in the OMR Sheet. This has to be verified by the Invigilator before leaving.
6. After you have completed filling in all your responses on the Answer Sheet and the examination has concluded you should hand over to the Invigilator the Answer Sheet (in original). **You are permitted to take away 2nd Copy of OMR Answer Sheet and the Test Booklet.**
7. All items carry equal marks.
8. Candidature would be cancelled in case of non-compliance with any of these instructions.
9. There will be **NO PENALTY** for wrong answers.

1. When did the Fundamental Rules came into force?
 - (a) 01/01/1920;
 - (b) 01/01/1921;
 - (c) 01/01/1922; and
 - (d) 01/04/1922.

2. The term "Cadre" is defined in which of the following?
 - (a) FR 9(1);
 - (b) FR 9(1-A);
 - (c) FR 9(1-B);
 - (d) FR 9(4)

3. Whose consent is mandatory to relax any rule or provision of Fundamental Rules?
 - (a) President
 - (b) Director General
 - (c) Minister of the concerned ministry
 - (d) Ministry of Finance

4. Who can interpret the Fundamental Rules?
 - (a) The ministry of finance
 - (b) Any officer superior than the official asking for interpretation
 - (c) President
 - (d) None of the above

5. A recurring or non-recurring payment granted to a Government servant from the _____ is termed as "Honorarium".
 - (a) Consolidated Fund of India;
 - (b) Consolidated Fund of a State;
 - (c) Consolidated Fund of a Union Territory;
 - (d) All the above.

6. "Joining Time" is defined in _____
 - (a) FR 9(10);
 - (b) FR 9(11);
 - (c) FR 9(12);
 - (d) FR 9(13).

7. "Leave Salary" is defined in _____
 - (a) FR 9(10);
 - (b) FR 9(11);
 - (c) FR 9(12);
 - (d) FR 9(13).

8. A Government servant retains a Lien acquired on a post during?
 - (a) Suspension
 - (b) The period of leave
 - (c) Foreign service
 - (d) All the above

9. "Substantive Pay" means the pay other than -
 - (a) Special pay;
 - (b) Personal pay;
 - (c) Emoluments;
 - (d) All the above.

10. Which of the following is defined by FR 9(18)?
 - (a) "Month";
 - (b) "Officiate";
 - (c) "Overseas Pay";
 - (d) "Pay".

11. Powers of the President have been delegated to the Administrative Ministries to authorize in relaxation of FR 10, the drawal of pay and allowances in respect of fresh appointment to Government service without medical certificate of health for a period not exceeding how many months?

(a) 2;	(b) 3;
(c) 4;	(d) 5.

12. In no case should a person be allowed to join Government service without having been medically examined and found fit in a pensionable ____
 - (a) Office;
 - (b) Department;
 - (c) Institution;
 - (d) Establishment.

13. Compensatory Allowance means?
 - (a) An allowance sanctioned to meet the expenses of cost of incidentals while on LTC, to a GS
 - (b) An allowance sanctioned to GS who is placed under Suspension vide Rule 10 of CCS(CCA) Rules 1965
 - (c) A monthly grant made to a GS who is not in receipt of pay or leave Salary
 - (d) Allowance granted to a GS to meet personal expenditure necessitated by the special circumstances in which duty is performed.

14. Foreign Service means service in which a Government servant receives his pay with the sanction of Government from?
 - (a) Consolidated Fund of India
 - (b) Consolidated Fund of a State
 - (c) Consolidated Fund of a Union territory
 - (d) Any source other than the above

15. The period spent by an officer on training immediately before such appointment would count as duty as qualifying service for the purpose of eligibility for appearing in departmental examinations, even if the officer is not given the scale of pay of the post but only a nominal allowance

- (a) Correct
- (b) Wrong
- (c) Correct. Provided the competent authority issue a written order so
- (d) There is no such provision.

16. How long can a lien be retained in the case of permanent Government servants, in the parent Department / Office?

- (a) One year;
- (b) Two years;
- (c) Three years;
- (d) None of the above

17. Fundamental Rules is applicable to?

- (a) Government Servants whose pay is debit to Civil Estimates
- (b) Any other class of Government Servants to which the President may, by general or special order, declare them to be applicable
- (c) Defence Accounts Department Personnel
- (d) All the above

18. As per FR-7 no powers may be exercised or delegated under these rules except after consultation with the?

- (a) Ministry of Home Affairs
- (b) Department of Personnel & Training
- (c) Ministry of Finance
- (d) All the above

19. From which date allocation of leave salary and pension between Central and State Government has been dispensed with?

- (a) 01/01/1987;
- (b) 01/03/1987;
- (c) 01/04/1987;
- (d) 01/06/1987.

20. When the appointment to a lower post is made on employee's own request under FR 15(a), his pay shall be regulated under -

- (a) FR 22(I)(a)(1);
- (b) FR 22(I)(a)(2);
- (c) FR 22(I)(a)(3); and
- (d) FR 23.

21. Under the proviso to which article of Constitution, the power to make rules regulating the recruitment and conditions of service of persons appointed to public services and posts in connection with the affairs of the Union vests in the President or such persons as he may direct.

- (a) Article 14;
- (b) 16;
- (c) 116 (1)
- (d) None of the above

22. As per FR-8, the power of interpreting Fundamental Rules is reserved to?

- (a) Parliament
- (b) Ministry of Finance
- (c) President of India
- (d) Comptroller and Auditor General

23. Compensatory Allowance means an allowance granted to meet personal expenditure necessitated by the special circumstances in which duty is performed. Does the meaning of Compensatory Allowance include a travelling allowance?

- (a) All allowances paid to a Government servant fall within the meaning of Compensatory Allowance
- (b) No
- (c) Yes
- (d) None of the above

24. The period spent on joining time granted should be treated as duty under which Article CSR?

- (a) 220
- (b) 221;
- (c) 225;
- (d) 227.

25. Fee means a recurring or non-recurring payment to a Government servant from a source other than the Consolidated Fund of India/State/Union Territory. It does not include?

- (a) unearned income such as income from property, dividends, and interests on securities
- (b) income from literary, cultural, artistic, scientific or technological efforts
- (c) income from participation in sports activities as amateur
- (d) All of the above

26. The Central Civil Services (Conduct) Rules, 1964 came into force from _____.

- (a) 01/01/1964;
- (b) 01/04/1964;
- (c) 01/07/1964;
- (d) 30/11/1964.

27. Which of the following amounts to misconduct by a Government servant?
- Rendering prompt and courteous service to the public;
 - Act in accordance with the Government policies;
 - Striking work or inciting others to strike.
 - Maintenance of political neutrality.
28. _____ does not require sanction / permission of the prescribed authority.
- To join as volunteers in civil Defence Service;
 - To accept gifts from near relative and personal friends when the value exceeds prescribed limits;
 - To accept fee for work done for any private or public body or person;
 - To participate in 'shramdhan' organized by Government Departments or Bharat Sevak Samaj during spare time.
29. Members of Parliament / State Legislature of the area to be invited to public functions organized by Government offices. In such situation, what is the status of M.P. as per the 'Warrant of Precedence'?
- He is above the rank of a Minister;
 - He is above the rank of a State Governor;
 - He is above the rank of Secretary to the Government of India;
 - He is equivalent to the rank of Deputy Secretary of India.
30. As per the provision of Manual of Office Procedure, what is time-limit prescribed for sending an acknowledgement to a communication / letter received from the Members of Parliament?
- Within 3 days;
 - Within 7 days;
 - Within 15 days;
 - None of the above.
31. Central Civil Service (Classification, Control & Appeal) Rules, 1965 came into force w.e.f _____
- 1st January;
 - 1st April;
 - 1st June;
 - 1st December.
32. Rule 11 of CCS (CCA) Rules, 1965 deals with which of the following?
- Minor penalty;
 - Major penalty;
 - (a) & (b) above;
 - None of the above.
33. Which of the following is considered to be a Minor penalty?
- Censure;
 - Withholding of promotion;
 - Withholding of increments of pay;
 - All the above.
34. Which of the following is considered to be a major penalty?
- Compulsory retirement;
 - Removal from service;
 - Withholding of increment for not passing any departmental examination according to service terms;
 - None of the above.
35. Which of the following amounts to penalty within the meaning of Rule 11 of CCS (CCA) Rules, 1965 -
- Non-promotion, after consideration of his case, to a post or grade or service to which he is eligible for promotion;
 - Reduction to lower time scale of pay on request;
 - (a) & (b) above are penalties;
 - None of the above.
36. A Government servant be placed under suspension _____
- For attending office late;
 - For a case against him in respect of any criminal offence;
 - Both (a) & (b);
 - None of the above
37. Where a penalty of compulsory retirement from service imposed upon a Government servant under suspension is set aside in appeal, whether the order suspension is to be continued? If so from which date?
- From the date of original order of compulsory retirement;
 - From the date of original date of suspension;
 - From the date of appeal;
 - Order of suspension need not be continued.
38. Order of suspension can be reviewed up to a period _____
- Before expiry of 30 days from the effective date of suspension;
 - Before expiry of 45 days from the effective date of suspension;
 - Before expiry of 90 days from the effective date of suspension;
 - None of the above.

39. Promptness and Courtesy is mentioned under which section of CCS(Conduct) Rules, 1964?
- Section 2(1)
 - Section 3A
 - Section 3B
 - Section 3C
40. What is the maximum period of suspension that can be extended at a time after review of the competent authority?
- 120 days;
 - 150 days;
 - 180 days;
 - 210 days.
41. Which Section of CCS(Conduct) Rules, 1964 states that "Oral direction to subordinates shall be avoided, as far as possible. Where the issue of oral direction becomes unavoidable, the official superior shall confirm it in writing immediately thereafter"?
- Section 3(2)(i)
 - Section 3(2)(ii)
 - Section 3(2)(iii)
 - Section 3(2)(iv)
42. As per Section 3 of CCS(Conduct) Rules, 1964, Every Government servant shall at all times?
- maintain absolute integrity
 - maintain devotion to duty
 - do nothing which is unbecoming of a Government servant
 - All of the above
43. A post carrying a definite rate of pay sanctioned for a ____ time is called Temporary post
- Fixed;
 - Short;
 - Long;
 - Limited.
44. Government servant" is defined under which section of CCS(Conduct) Rules 1964?
- Section 1
 - Section 2
 - Section 3
 - Section 4
45. Which Rule of GFR 2017 contains "Delegation of Financial Powers"?
- Rule 17
 - Rule 21
 - Rule 23
 - Rule 44
46. General System of Financial Management is discussed in which chapter of GFR 2017?
- Chapter 2
 - Chapter 3
 - Chapter 4
 - Chapter 5
47. As per GFR 2017, the financial powers of the Government, which have not been delegated to a subordinate authority, shall vest in?
- Parliament
 - President of India
 - Reserve Bank of India
 - Finance Ministry
48. Who among the following is responsible to watch the realization of miscellaneous demands of Government, not falling under the ordinary revenue administration, such as contributions from State Governments, Local Funds, contractors and others towards establishment charges?
- Accounts Officers
 - Head of the Department
 - Secretary in charge of Accounts Wing
 - None of the above
49. The power conferred on a subordinate authority to create a permanent post may be exercised in creating similar _____ post for the purpose of accommodating the lien of a Government servant who, though entitled to hold a lien against regular permanent post, cannot be so accommodated because of non-availability of such a post.
- Temporary;
 - Tenure;
 - Ad hoc;
 - Supernumerary.
50. Which among the following is/are correct as contained in Chapter 2 of GFR 2017?
- Amounts due to Government shall not be left outstanding without sufficient reasons
 - Where such amounts appear to be irrecoverable, the orders of the competent authority shall be obtained for their adjustment
 - Unless specially authorized by any rule or order made by competent authority, no sums shall be credited as revenue by debit to a suspense head.
- 1 only
 - 2 only
 - 1 and 3 only
 - 1, 2 and 3

51. Expenditure from public moneys should not be incurred for the benefit of a particular person or a section of the people, unless?

- (a) a claim for the amount could be enforced in a Court of Law
- (b) the expenditure is in pursuance of a recognized policy or custom
- (c) Both A or B
- (d) None of the above.

52. All contracts shall be made by an authority empowered to do so by or under the orders of the President in terms of Article ____ of the Constitution.

- (a) 299; (b) 299 (1);
- (c) 310; (d) 311.

53. Article 266 (__) of the Constitution refers to "Public Account" which means the Public Account of India

- (a) 2; (b) 3;
- (c) 4; (d) 5.

54. All loss of immovable property, such as, buildings, communications, or other works, caused by fire, flood, cyclone earthquake or any other natural cause, shall be reported at once by the subordinate authority concerned to Government through the ____ channel.

- (a) Routine;
- (b) Normal;
- (c) Usual;
- (d) Proper.

55. Under Article ____ of the Constitution all moneys received by or deposited with any officer, employed in connection with the affairs of the Union in his capacity as such, other than Revenues or public money raised or received by Government, shall be paid into the Public Account.

- (a) 150; (b) 162;
- (c) 166; (d) 284.

56. Every officer incurring or authorizing expenditure from public moneys should be guided by high standards of financial _____.

- (a) Rules; (b) Norms;
- (c) Propriety; (d) Properness.

57. Enhanced family pension is admissible for ____ years of the deceased official.

- (a) 5 years;
- (b) 6 years;
- (c) 7 years;
- (d) 10 years.

58. Preparation of pension papers shall be undertaken ____ in advance of retirement.

- (a) One year;
- (b) Two years;
- (c) Three years;
- (d) Five years.

59. Death gratuity under the Manipur Civil Services (Pension) Rules, 1977 is payable in case of death of a State Government employee on completion of 18 years of qualifying service is -

- (a) 5 times of emoluments;
- (b) 9 times of emoluments;
- (c) 10 times of emoluments;
- (d) 12 times of emoluments.

60. Emoluments for gratuity (all types) mean -

- (a) Basic pay;
- (b) Dearness allowance;
- (c) Both of (a) & (b);
- (d) None of the above.

61. Which of the following statements are not correct with regard to payment of family pension?

- (a) Family pension becomes payable to the family of an employee who dies in service or after retirement;
- (b) Family pension is to be paid only after completion of minimum two years of continuous service;
- (c) Family pension can be paid even before completion of one year of continuous service provided the deceased employee concerned, immediately prior to his appointment, was examined by the appropriate medical authority and declared fit;
- (d) Family pension can be allowed after retirement provided, on the date of death, the employee was in receipt of pension or compassionate allowance.

62. When disciplinary proceedings are pending on the date of retirement of a Government servant, the President can on the conclusion of the proceedings -

- (a) Withhold pension or gratuity or both in full or in part;
- (b) Withdraw pension in full or in part;
- (c) Order recovery from pension or gratuity of the whole or part of any pecuniary loss caused to Government;
- (d) Any one of the three above.

63. Which one is not retiring pension?
 (a) Pension granted on abolition of the post held by the Government employee;
 (b) Pension granted to a Government employee prematurely retired under FR 48 of the Pension Rules;
 (c) Pension granted to a Government employee prematurely retired by Government under FR 56 (j);
 (d) Pension granted to a Government servant declared surplus and opting for voluntary retirement.
64. Under Rule 48 of the MCS (Pension) Rules, 1977, a Government employee may retire from service prematurely by giving 3 months notice if -
 (a) He has attained 55 years of age;
 (b) He has rendered 20 years' of qualifying service;
 (c) He has rendered 25 years' of qualifying service;
 (d) He has rendered 30 years of qualifying service.
65. A disabled daughter divorced after attaining 25 years of age can be granted family pension subject to -
 (a) Her divorce is legally valid;
 (b) She comes back to her parental home after divorce;
 (c) Disability is certified by the competent authority and the certificate for continued disability is also furnished periodically;
 (d) All the above three conditions.
66. The Manipur Services (Extraordinary Pension) Rules, 1995 came into force from -
 (a) 1st January, 1995;
 (b) 1st February;
 (c) 1st March;
 (d) 1st April.
67. 'accident' means a mishap due to an act of devotion to ___ in an emergency arising otherwise than by violence out of and in course of service.
 (a) work;
 (b) performance;
 (c) sacrifice;
 (d) duty.
68. These rules may be called "The Manipur Services (Extra-ordinary Pension) (Amendment) Rules, ____
 (a) 1996;
 (b) 1997;
 (c) 1998;
 (d) 2000.
69. These Rules may be called "The Manipur Services (Extra-ordinary Pension) (Second Amendment) Rules ____
 (a) 2000;
 (b) 2001;
 (c) 2003;
 (d) 2006.
70. The Manipur Services (Extra-ordinary Pension) (Second Amendment) Rules, provide that these rules will not apply to Government servants who died or were disabled due to injury sustained prior to _____.
 (a) 01/01/1995;
 (b) 01/01/1998;
 (c) 01/01/2000;
 (d) 07/09/2000.
71. The Manipur Services (Liberalized Pension) Rules, 2000 came into force from -
 (a) 1st day of January, 2000;
 (b) 1st day of April, 2000;
 (c) 1st day of June, 2000;
 (d) 1st day of July, 2000
72. These rules shall apply to -
 (a) Government of Manipur employees borne on pensionable establishment;
 (b) Staff paid from contingencies;
 (c) Staff engaged on contract basis;
 (d) None of the above.
73. An option in the prescribed form which is appended as Schedule - __ shall be exercised by those pensioners who are in receipt of pension under the Special Pension Rules to come over to the Family Pension under the Manipur Services (Liberalized Pension) Rules, 2000 and option once exercised shall be final.
 (a) I;
 (b) II;
 (c) III;
 (d) IV.
74. Families of deceased Government servants who are in receipt of pension under the Manipur Services (Liberalized Pension) Rules, shall not be eligible for appointment under -
 (a) Normal procedure;
 (b) Exception Cases;
 (c) Under Die-in-harness Scheme;
 (d) None of the above.
75. Where any doubt arises as to the interpretation of the provisions of these Rules, it shall be referred to the ___ in the Finance Department.
 (a) Expenditure Section;
 (b) Budget Section;
 (c) Resource Section;
 (d) Pay Implementation Cell.

76. New Pension Scheme is applicable to all new entrants to the State Government service joining on or after -

- (a) 01/01/2004;
- (b) 31/12/2004;
- (c) 01/01/2005;
- (d) 01/07/2005.

77. The New Pension Scheme will work on defined contribution basis and will have two tiers – Tier-I and Tier-II. Contribution to Tier-I is _____ for all Government servants joining Government service on or after 01/01/2005.

- (a) a must;
- (b) compulsory;
- (c) unavoidable;
- (d) mandatory.

78. The Government servants will have to make a contribution of 10 % of pay and, at the same time, Government will make an equal _____ contribution.

- (a) 10%;
- (b) share of;
- (c) amount of;
- (d) matching.

79. Vide para 2 of OM, dated 28/02/2006, all the Departments have been advised to cause the required deductions @ 10% of pay and Dearness Allowance from the salary of such employees for March, 2006, payable in _____.

- (a) March, 2006;
- (b) April, 2006;
- (c) May, 2006;
- (d) June 2006.

80. The Government's contribution shall be debited to the Major Head:

- (a) 2071;
- (b) 8342;
- (c) 2049;
- (d) None of the above.

81. The Central Civil Service (Leave) Rules, 1972 adapted as the Manipur Civil Services (Leave) Rules, 1979 vide Notification No. 1/7/79-PIC, dated 20/11/1979 is effective from -

- (a) 01/01/1979;
- (b) 01/04/1979;
- (c) 20/11/1979;
- (d) 01/12/1979.

82. The provisions of the Central Civil Services (Leave) Rules, 1972 as on _____ have been adapted as the Manipur Civil Services (Leave) Rules, 1979 vide Notification, dated 20/11/1979.

- (a) 01/01/1972;
- (b) 01/04/1972;
- (c) 01/06/1972;
- (d) 01/07/1972.

83. Encashment of Earned Leave of up to 10 days at the time of availing LTC is permitted, provided a balance of ___ days of EL is available at the credit of a Government servant.

- (a) 180;
- (b) 45;
- (c) 30;
- (d) 300.

84. If a Government servant claims for commutation of one kind of leave into another, he should apply for commutation, within a period of ___ days.

- (a) 15;
- (b) 30;
- (c) 45;
- (d) 90.

85. Which leave cannot be combined with any other kind of leave?

- (a) Earned leave;
- (b) Maternity leave;
- (c) Special casual leave;
- (d) Casual leave.

86. A Government of servant cannot accept employment elsewhere while on leave except in the case of service as a / an _____

- (a) Examiner;
- (b) Accountant;
- (c) Medical Practitioner;
- (d) Legal Practitioner.

87. Leave Account of a Gazetted Government servant shall be maintained by -

- (a) Audit Office;
- (b) Himself;
- (c) Treasury Office;
- (d) Head of Office.

88. The Leave sanctioning authority can waive the production of Medical Certificate in case of an application for leave on medical grounds, if the period of leave applied for is less than -

- (a) 7 days;
- (b) 3 days;
- (c) 10 days;
- (d) 30 days.

89. For local journeys on official duty within 8 kms -
- No TA is admissible;
 - Actual conveyance charges are reimbursable subject to maximum limit of Rs. 300 per month;
 - No DA is admissible even if the stay at the temporary place of duty is more than 6 hours;
 - None of the above.
90. Under what grounds, prefix / suffix of holidays to leave are allowed automatically?
- On private grounds;
 - On medical grounds;
 - Both private and medical grounds;
 - None of the above.
91. Journey by air by a non-entitled officer is regulated under -
- SR 48-A;
 - SR 48-B;
 - SR 48-C;
 - SR 48-D.
92. SR 25 envisages to regulate -
- Travelling Allowance;
 - Conveyance Allowance;
 - Transport Allowance;
 - None of the above.
93. Daily Allowance may not be drawn for a continuous absence from headquarters of more than -
- 90 days;
 - 120 days;
 - 180 days;
 - 300 days.
94. In case of transfer within the same station, if there is a change of residence, composite transfer grant equal to ___ of last month's Basic Pay -
- 50%;
 - 60%
 - 75%;
 - 80%.
95. Mention the maximum number of months of leave that can be sanctioned if the Medical Authority is unable to say with certainty that the Government servant will never again be fit for service.
- 1 month;
 - 6 months;
 - 8 months;
 - 12 months.
96. An employee deputed to undergo a course of training in India is entitled to draw full daily allowance -
- For first 90 days;
 - For first 120 days;
 - For first 150 days;
 - For first 180 days.
97. Except where expressly permitted by a Competent Authority, a Controlling Officer may not delegate to a subordinate his duty of countersignature under SR --
- 185;
 - 190;
 - 192;
 - 194
98. The right of Government servant to travelling allowance, including daily allowance, is forfeited or deemed to have been relinquished if the claim for it is not preferred within one year from the date on which it become due as per SR -
- 193;
 - 194;
 - 194-A;
 - 195.
99. A train, steamer or other conveyances which plies regularly for the conveyance of passengers are called -
- Road transport;
 - Private conveyance;
 - Public conveyance;
 - None of the above.
100. Which among the following is/are the duties and responsibilities of a controlling officer in respect of funds placed at his disposal?
- that the expenditure does not exceed the budget allocation
 - that the expenditure is incurred for the purpose for which funds have been provided
 - that the expenditure is incurred in public interest
 - All the above.