

PLAN OF EXAMINATION

The competitive examination comprises of two successive stages:

- i) Manipur Civil Services (Preliminary) Examination (Objective type) for the selection of candidates for Main Examination; and
 - ii) Manipur Civil Services (Main) Examination (Written and Interview) for the selection various Services and posts.
2. The Preliminary Examination will consist of two papers of objective type (multiple choice questions) and carry a maximum of 400 marks in the subjects set out in sub-section (A) of section II. This examination is meant to serve as a screening test only; the marks obtained in the Preliminary Examination by the candidates who are declared qualified for the admission to the Main Examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Main Examination will be about twelve to thirteen times the total approximate number of vacancies to be filled in the year through this examination. Only those candidates who are declared by the Commission to have qualified in the Preliminary Examination in the year will be eligible for admission to the Main Examination of the year provided they are otherwise eligible for admission, to the Main Examination.

Note I: The Commission will draw a list of candidates to be qualified for Manipur Civil Services (Main) Examination based on the criterion of minimum qualifying of 33% in General Studies Paper-II of Civil Services (Preliminary) Examination and total qualifying marks of General Studies Paper –I of Civil Services (Preliminary) Examination as may be determined by the Commission.

Note II: There will be negative marking for incorrect answers (as detailed below) for all questions except some of the questions where the negative marking will be inbuilt in the form of different marks being awarded to the most appropriate and not so appropriate answer for such questions.

- (i) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidates, one third (0.33) of the marks assigned to that question will be deducted as penalty.
- (ii) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for the question.
- (iii) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for the question.

3. The Main Examination will consist of written examination and an interview test. The written examination will consist of 8 papers of conventional essay type in the subjects set out in sub-section (B) of Section II out of which two paper will be of qualifying in nature. Also see Note (ii) under para 1 of section (B) Mark obtained for all the compulsory papers (Paper-I to Paper-VII) and marks obtained in Interview for Personality Test will be counted for ranking.

4.1 Candidates who obtained such minimum qualifying marks in the written part of the Main Examination as may be fixed by the Commission at their discretion, shall be summoned by them for an interview for a Personality Test, vide subsection "C" of Section II. The number of candidates to be summoned for interview will be about

twice of the number of vacancies to be filled. The interview will carry 275 mark (with no minimum qualifying marks).

- 4.2 Marks thus obtained by the candidates in the Main Examination (Written part as well as interview) would determine their final ranking. Candidates will be allotted to the various Services keeping in view their ranks in the Examination and the preferences expressed by them for the various Services and posts.

SCHEME AND SUBJECTS FOR THE PRELIMINARY AND MAIN EXAMINATION.

A. PRELIMINARY EXAMINATION:

The Examination shall comprise of two compulsory Papers of 200 Marks each.

Note:

- (i) Both the question papers will be of the objective type (multiple choice question).
- (ii) The General Studies Paper-II of the MCSCC (Preliminary) Examination will be a qualifying paper with minimum qualifying marks fixed at 33%.
- (iii) The question papers will be set in English only.
- (iv) Details of the syllabi are indicated in Part A of Section –III.
- (v) Each paper will be of two hour duration. Blind candidates and the candidates with Locomotor Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (Minimum of 40% impairment) will; however, be allowed an extra time of twenty minutes per hour for each paper.

B. MAIN EXAMINATION.

The written examination will consist of the following papers: -

Qualifying Papers:

Paper-A

English **300 Marks**

Papers to be counted for merit

Paper – I

Essay **250 Marks**

Paper - II

General Studies – I **250 Marks**

(Indian Heritage and Culture, History and Geography of the World and Society)

Paper-III

General Studies-II **250 Marks**

(Governance, Constitution, Polity, Social Justice and International relations)

Paper-IV

General Studies-III

250 Marks

(Technology, Economic Development, Bio-diversity, Environment, Security and Disaster Management)

Paper-V

General Studies-IV

250 Marks

(Ethics Integrity and Aptitude)

Paper-VI

Optional I – Paper 1

250 Marks

Paper-VII

Optional I - Paper 2

250 Marks

Sub Total (Written Test)

1750 Marks

Personality Test

275Marks

Grand Total

2025 Marks

Candidates may choose any one of the optional subjects from amongst the list of Subjects given in para 2 below: -

Note:

- i) The paper on English (Paper A) will be of Matriculation or equivalent standard and will be of qualifying nature. The marks obtained in this paper will not be counted for ranking.
- ii) Evaluation of the papers, namely, "Essay", 'General Studies' and optional Subject of all the candidates would be done simultaneously along with evaluation of their qualifying papers on 'English' but the papers on 'Essay', General Studies and Optional Subject of only such candidates will be taken cognizance who attain 40% marks in the English as minimum qualifying standards in these paper.
- iii) Marks obtained by the candidates for the Paper I –VII only will be counted for merit ranking. However, the Commission will have the discretion to fix qualifying marks in any or all of these papers.
- iv) For the literature papers of the Languages, the Script to be used by the candidates will be as under: -

<u>Language</u>	<u>Script</u>
Hindi	Devanagiri
Manipuri	Bengali
English	English

2. List of optional Subjects for Main Examination.

- (i) Agriculture.
- (ii) Animal Husbandry and Veterinary Science.
- (iii) Anthropology.
- (iv) Botany
- (v) Chemistry.
- (vi) Civil Engineering.

- (vii) Commerce & Accountancy
- (viii) Economics.
- (ix) Electrical Engineering.
- (x) Geography.
- (xi) Geology
- (xii) History.
- (xiii) Law
- (xiv) English.
- (xv) Hindi (answer must be written in Hindi)
- (xvi) Manipuri (answer must be written in Manipuri)
- (xvii) Management
- (xviii) Mathematics.
- (xix) Mechanical Engineering.
- (xx) Medical Science.
- (xxi) Philosophy.
- (xxii) Physics.
- (xxiii) Political Science and International Relation.
- (xxiv) Psychology.
- (xxv) Public Administration.
- (xxvi) Sociology.
- (xxvii) Statistics.
- (xxviii) Zoology.

Note

- (i) The question papers for the examination will be of conventional (Essay) type.
- (ii) Each Paper will be of three hours duration.
- (iii) **Candidates will have to answer all the question papers in English, except the candidates who opted Manipuri and Hindi in optional paper (Main examination) can write in Manipuri and Hindi respectively.**
- (iv) The question papers (other than the Hindi and Manipuri in optional paper of Main Examination) will be set in English only
- (v) The details of the syllabi are set out in Part B of Section-III.

General Instructions (Preliminary as well as Main Examination):

- i) Candidates must write the papers in their own hand. In no circumstances will they be allowed the help of a scribe to write the answers for them. However, blind candidates and candidate with locomotor Disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment) will be allowed to write the examination with the help of a scribe in both the Civil Service (Preliminary) as well as in the Civil Services (Main) Examination.
- ii) Compensatory time of twenty minutes per hour shall be permitted for the Blind candidates and the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40 % impairment) in both the Civil Service (Preliminary) as well as in the Civil Service (Main) Examination.

Note (1): The eligibility conditions of a scribe, his/her conduct inside the examination hall and the manner in which and extent to which he/she can help the blind candidate in writing the Civil Service Examination shall be governed by the instructions issued by the MPSC in this regard. Violation of all or any of the said instructions shall entail the

cancellation of the candidature of the blind candidate in addition to any other action that MPSC may take against the scribe.

Note (2): For purpose of these rules the candidate shall be deemed to be a blind candidate if the percentage of visual impairment is Forty per cent (40%) or more. The criteria for determining the percentage of visual impairment shall be as follows: -

All with Corrections			Percentage
	Better eye	Worse eye	
1	2	3	4
Category 0	6/9 - 6/18	6/24 to 6/36	20%
Category I	6/18 – 6/36	6/60 - nil	40%
Category II	6/60 – 4/60 Or field of vision 10° - 20°	3/60 to nil	75%
Category III	3/60 – 1/60 or field of vision 10°	F.C. at 1 Ft to nil	100%
Category IV	F.C. at 1 Ft to nil field of vision 100°	F.C. at 1 Ft to nil field of vision 100°	100%
One eyed person	6/6	F.C at 1ft to nil	30%

Note (3): For availing of the concession admissible to a blind candidate, the candidature concerned shall produce a certificate in the prescribed proforma from a Medical Board constituted by the State Governments along with their application for the Main Examination.

Note (4):

- i. The concession admissible to blind candidates shall not be admissible to those suffering from Myopia.
- ii. The Commission have discretion to fix qualifying marks in any or all the subjects of the examination.
- iii. If a candidate's handwriting is not easily legible, a deduction will be made on this account from the total marks otherwise accruing to him.
- iv. Marks will not be allotted for mere superficial knowledge.
- v. Credit will be given for orderly, effective and exact expression combined with due economy of words in all subjects of the examination.
- vi. In the question papers, wherever required, SI units will be used.
- vii. Candidates should use only International form of Indian numerals (i.e. 1,2,3,4,5 6 etc.) while answering question papers.
- viii. Candidates will be allowed the use of Scientific (Non-Programmable type) Calculators at the conventional (Essay) type of examination of MPSC. Programmable type of Calculators will however not be allowed and the use of such calculators shall tantamount to resorting to unfair mean by the candidates. Loaning or interchanging of calculators in the Examination Hall is not permitted.

It is also important to note that candidates are not permitted to use calculators for answering objective type papers (Test Booklets). They should not therefore bring the same inside the Examination Hall.

C. Interview Test.

The candidate will be interviewed by a Board who will have before them a record of his career. He will be asked questions on matters of general interest. The object of the interview is to assess the personal suitability on the candidate for a career in public service by a Board of competent and unbiased observers. The test is intended to judge the mental calibre of a candidate. In broad terms this is really an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical exposition, balance of judgement, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

2. The technique of the interview is not that of a strict cross-examination but of a natural, though directed and purposive conversation which is intended to reveal the mental qualities of the candidates.

3. The interview test is not intended to be a test either of the specialised or general knowledge of the candidates which has been already tested through their written papers. Candidates are expected to have taken an intelligent interest not only in their special subjects of academic study but also in the events which are happening around them both within and outside their own State or Country as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well-educated youth.